

| CO DEPARTMENT DIRECTORY |   |  |
|-------------------------|---|--|
| <b>A</b>                |   |  |
| 262-8217                | Academic Intervention Services (AIS)/Response To Intervention                     | CO 3   |
| 262-8122                | Accounting and Accounts Payable   | CO 1   |
| 324-6510                | Alternative Work Location   |  |
| 262-8481                | Americans with Disabilities Act (ADA)   | CO 3   |
| 262-8514                | Administration and Operations   | CO 1   |
| 262-8430                | African and African American Studies  | CO 3   |
| 262-8141                | Alternative Work Location   | 321 Post Ave.                                      |
| 262-8642                | Art: Visual and Performing Arts   | CO 3   |
| <b>262-2130*</b>        | <b><i>ASAR (Association of Supervisors and Administrators of Rochester)</i></b>   | <i>25 North Washington Street - 4th floor</i>      |
|                         | <i>John Rowe</i>  |  |
|                         | <i>Ed Mascadri</i>  |  |
|                         | <i>Savaria Calloway-Downs</i>   |  |
| 324-7378                | At Your Service   | CO 2   |
| 262-8788                | <b>Attendance:</b>  | CO 2   |
| 262-8105                | Hotline   |  |
| 262-8789                | Northeast Zone  |  |
| 262-8208                | Northwest Zone/School No. 33  |  |
| 262-8790                | South Zone  |  |
| 262-8709                | Audiology   | CO LL  |
| <b>B</b>                |   |  |
| <b>458-8670*</b>        | <b><i>BENTE/AFSCME Local 2419 (Board of Education Non-Teaching Employees)</i></b> | <i>1600 Lyell Ave.<br/>Suite One – Upper Level</i> |
| 324-2600                | Bilingual Academy   | 30 Hart St.  |
| 262-8176                | Bilingual Assessment Team   | CO 1   |
| 262-8234                | Bilingual Programs  | CO 3   |
| 262-8525                | Board of Education  | CO 2   |
| <b>377-4660*</b>        | <b><i>BOCES 1</i></b>   | <i>Fairport</i>                                    |
| <b>352-2400*</b>        | <b><i>BOCES 2</i></b>   | <i>Spencerport</i>                                 |
| 336-4148                | Book Depository   | SC   |
| 262-8416                | Budget Office   | CO 1   |
| 336-4047                | Building Use Permits  | SC   |
| 336-4185                | Bus Garage/Bus Maintenance  | SC   |
| <b>C</b>                |   |  |
| 262-8730                | Cafeteria (Central Office)  | CO LL  |
| 262-8532                | Career and Technical Education  | CO 3   |
| 262-8518                | Career in Teaching – CIT/Teacher Tuition Reimbursement                            | CO 2   |
| <b>544-4880*</b>        | <b><i>Career Systems (Adult Program)</i></b>                                      | <i>96 College Ave.</i>                             |
| 262-8446                | Cashier's Office  | CO 1   |
| 336-4106                | Central Kitchen   | SC   |
| 262-8100                | Central Office Switchboard  | CO 3   |
| 262-8000                | Citizenship (Americanization)   | 30 Hart St.  |
| 262-8243                | Civil Service Payroll   | CO 1   |
| 262-8596                | Civil Service Personnel   | CO 1   |
| 262-8429                | Claims Auditor  | CO LL  |
| 262-8616                | C.O. Parking  | CO LL  |
| 262-8163                | Committee on Preschool Special Education (CPSE)                                   | CO 3   |
| 262-8220                | Committees on Special Education (CSE)   | CO 3   |
| 262-8536                | Communications  | CO 3   |
| 262-8460                | Comptroller's Office  | CO 1   |
| 262-8151                | Computer Help Desk (Information Management Technology)                            | CO LL  |
| <b>428-6714*</b>        | <b><i>Crossing Guard: Karin Pina, Rochester Police Department</i></b>             |  |

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|------------------------|--|---------------------|
| 262-8737               | Custodian - Central Office   | CO LL               |
| 336-4121               | Custodian - Service Center   | SC                  |
| 324-9999               | Customer - Service Center Hotline                                  | CO 1                |
| <b>D</b>               |  |                     |
| 262-8412               | Department of Law  | CO 2                |
| 336-4010               | Design Group   | SC                  |
| <b>262-5000*</b>       | <b><i>Dial-A-Teacher (Monday – Thursday, 4:00 - 7:00 p.m.)</i></b> | <b><i>RTA</i></b>   |
| 336-4143 or 336-4148   | Distribution Center  | SC                  |
| 262-8679               | District Advisory Council to Title I/NCLB (DACT)                   | CO 2                |
| <b>E</b>               |  |                     |
| 262-8140               | Early Childhood Education  | CO 3                |
| 262-8458               | Early Screening Program Kindergarten Screening                     | CO 1                |
| 262-8222               | ELA and Literacy   | CO 3                |
| 262-8164               | E Learning Help Desk   | CO LL               |
| 262-8121               | Elementary Education (TBD)   | CO 3                |
| 324-9963               | Elementary Student Records   | 30 Hart St.         |
| 262-8600               | Emergency Management   | CO 1                |
| <b>1-800-327-2255*</b> | <b><i>Employee Assistance Program - NexGeN EAP</i></b>             |                     |
| 262-8206               | <b>Employee Benefits</b>   | CO 1                |
| 262-8206               | Workers' Compensation  | CO 1                |
| 436-6664               | Omni Group   | 1099 Jay St. Bdg. F |
| 262-8234               | English Language Learners  | CO 3                |
| 336-4005               | Environmental Health and Safety                                    | SC                  |
| 262-8000               | ESOL (English for Speakers of Other Languages for adults)          | 30 Hart St.         |
| 262-8482               | Expanded Learning  | CO 3                |
| 262-8226               | External Education   | CO 3                |
| <b>F</b>               |  |                     |
| 336-4095               | <b>Facilities:</b>   | SC                  |
| 336-4047               | Building Use Permits   |                     |
| 336-4010               | Design Group   |                     |
| 336-4005               | Environmental Health and Safety                                    |                     |
| 336-4083               | Facilities Utilization (Furniture and Logistics)                   |                     |
| 336-4002               | Facility Planning and School Traffic Safety                        |                     |
| 336-4152               | Plant Engineering  |                     |
| 336-4122               | Plant Maintenance Office   |                     |
| 336-4133               | Plant Operations (Custodial)                                       |                     |
| 336-4033               | Project Architect (Energy Conservation & Green Schools)            |                     |
| 262-8000               | <b>Family Learning Center:</b>                                     | 30 Hart St.         |
| 262-8000               | Citizenship (Americanization)                                      |                     |
| 262-8000               | ESOL (English to Speakers of Other Languages adults)               |                     |
| 467-7683               | High School Equivalency (GED)                                      |                     |
| 262-8000               | Workplace Literacy   |                     |
| 262-8435               | Financial Management & Grants                                      | CO 2                |
| 262-8460               | <b>Financial Services (Office of):</b>                             | CO 1                |
| 262-8136               | Accounting Office  |                     |
| 262-8436               | Budget Office  |                     |
| 262-8460               | Comptroller's Office   |                     |
| 262-8435               | Grants Accounting  |                     |
| 262-8606               | Fingerprinting   | CO 1                |
| 336-4100 or 336-4111   | Food Services  | SC                  |
| 262-8234               | Foreign Languages  | CO 3                |
| <b>G</b>               |  |                     |
| 467-7683               | General Education Diploma (GED)                                    | 30 Hart St.         |
| 467-7683               | General Education Diploma Satellite Program (GED)                  | 30 Hart St.         |

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|------------------------|---|-------------------------------|
| 467-7683               | General Education Diploma Testing (GED)                                   | 30 Hart St.                   |
| 262-8523               | Graduation Verification   | 30 Hart St.                   |
| 262-8435               | Grants (Financial Management & Grants)                                    | CO 2                          |
| 336-4131               | Grounds   | SC                            |
| 262-8470               | Guidance and Counseling   | CO 3                          |
| <b>H</b>               |   |                               |
| 262-8206               | Health Insurance Benefits   | CO 1                          |
| 262-8205               | Health, Physical Education and Athletics                                  | CO 3                          |
| 262-8151               | Help Desk (Computer and Telephone Repair) (IM&T)                          | CO LL                         |
| 467-7683               | High School Equivalency (GED)   | 30 Hart St.                   |
| 454-1095               | Home and Hospital Tutoring  | 30 Hart St.                   |
| 262-8234               | Home Language Supports  | CO 3                          |
| 262-8388               | Home Schooling (Parents Teaching Children at Home)                        | CO 2                          |
| 324-9983               | Homeless Program for Students and Families                                | 30 Hart St.                   |
| <b>262-5000*</b>       | <b><i>Homework Hotline (Monday – Thursday, 5:30 – 6:00 p.m.)</i></b>      | <b><i>RTA</i></b>             |
|                        | <b>Human Capital (Office of):</b>   |                               |
| 262-8597               | Administration  | CO 1                          |
| 262-8583               | Americans with Disabilities Act (ADA) (Employees)                         |                               |
| 262-8206               | Benefits  |                               |
| 262-8206               | Civil Service Personnel   |                               |
| 262-8596               | Employee Verification   |                               |
| 262-8597               | Front Desk  |                               |
| 262-8727               | Labor Relations   |                               |
| 262-8555               | Recruitment   |                               |
| 262-8544               | Substitute Teacher Office   |                               |
| 262-8206               | Workers Comp.   |                               |
| 262-8482               | Human Services Systems  |                               |
| <b>I</b>               |   |                               |
| 262-8606               | I.D. Badges   | CO 1                          |
| 262-8315               | IEP Direct  | CO 1                          |
| 324-9962               | Immunization/Student Records  | 30 Hart St.                   |
| 262-8496               | Information Management and Technology (IM&T)                              | CO LL                         |
| <b>J</b>               |   |                               |
| <b>327-7400*</b>       | <b><i>Junior Achievement of Rochester</i></b>                             | <b><i>40 Humboldt St.</i></b> |
| <b>L</b>               |   |                               |
| 262-8727               | Labor Relations   | CO 1                          |
| 262-8680               | Language Assessment and Placement – Elementary and<br>Secondary Placement | CO 1                          |
| 262-8776               | Latino Curriculum and Supports  | CO 3                          |
| 262-8412               | Law Department  | CO 2                          |
| 262-8733               | Libraries & Media Services  | CO 3                          |
| 262-8543               | Long-Term Suspensions (Disciplinary Hearings)                             | 30 Hart St.                   |
| 262-8234               | LOTE (Languages Other Than English)                                       | CO 3                          |
| 454-1095               | LyncX Academy and Home Hospital Tutoring                                  | 30 Hart St.                   |
| <b>M</b>               |   |                               |
| 262-8503 or 262-8722   | Mail Room   | CO LL                         |
| 262-8535               | Major Achievement Program   | CO 3                          |
| 262-8741               | Mathematics   | CO 3                          |
| 262-8444               | Medicaid Compliance and Reimbursement                                     | CO 1                          |
| 262-8371               | Medicaid Compliance Officer   | CO 2                          |
| <b>1-855-411-3636*</b> | <b><i>Medicaid Whistleblower Hotline</i></b>                              |                               |
| 324-2660               | Medical Management Assistive Technology For Children - MATCH<br>TEAM      | 30 Hart St.                   |
| 336-4000               | Medical Transportation  | SC                            |

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| <b>328-2494*</b>       | <b><i>Monroe County School Boards Association</i></b>              | <i>220 Idlewood Rd.</i>     |
| 262-8234               | Multilingual Education   | CO 3                        |
| 262-8642               | Music  | CO 3                        |
| <b>N</b>               |  |                             |
| 324-9305               | Native American Resource Center                                    | 353 Congress Ave.           |
| 262-8939               | New Beginnings   | 30 Hart St.                 |
| <b>518-474-3852*</b>   | <b><i>New York State Department of Education</i></b>               | <i>General Information</i>  |
| <b>518-474-6380*</b>   | <b><i>New York State Department of Education</i></b>               | <i>Rochester Branch</i>     |
| <b>1-800-342-3360*</b> | <b><i>New York State School Board</i></b>                          |                             |
| 262-8497               | Nursing Program  | CO 1                        |
| <b>O</b>               |  |                             |
| 324-9900 or 467-7683   | <b>Office of Adult and Career Education Services/Youth (OACES)</b> |                             |
|                        | Adult Basic Education  | 30 Hart St.                 |
|                        | Family Learning Centers  | 30 Hart St.                 |
|                        | General Education Diploma (GED)                                    | 30 Hart St.                 |
|                        | General Education Diploma Satellite Program (GED)                  | 30 Hart St.                 |
| 262-8261               | School-to-Career   | CO 3                        |
| 262-8261               | Youth Apprenticeship Program                                       | CO 3                        |
| 262-8525               | <b>Office of Board of Education Members</b>                        | CO 2                        |
| 262-8399               | Office of Auditor General  | CO 2                        |
| 262-8525               | Office of Board Staff  | CO 2                        |
| 262-8429               | Office of Claims Audit   | CO LL                       |
| 262-8359               | Office of Parent Engagement  | CO 1                        |
| 324-9940               | Office of Professional Learning                                    | 30 Hart St.                 |
| 262-8607               | Office of School Chiefs  | CO 3                        |
| <b>436-6664*</b>       | <b><i>Omni Group</i></b>   | <i>1099 Jay St. Bldg. F</i> |
| <b>P</b>               |  |                             |
| 262-8318               | Parent Connect Help Desk   | CO 1                        |
| 262-8359               | Parent Engagement  | CO 1                        |
| 324-9999               | Parent Service Center  | CO 1                        |
| 262-8621               | Parent University Center   | CO 2                        |
|                        | <b>Payroll:</b>  |                             |
| 262-8243               | Civil Service  | CO 1                        |
| 262-8265               | Teacher  | CO 1                        |
| 262-8205               | Physical Education   | CO 3                        |
| 336-4152               | Plant Engineering  | SC                          |
| 336-4122               | Plant Maintenance  | SC                          |
| 288-2410               | Pre-Kindergarten (The Florence S. Brown Pre K Program)             | 500 Webster Ave.            |
|                        | School No. 33  |                             |
| 262-8140               | Preschool Programs   | CO 3                        |
| 262-8451               | Preschool Special Education  | CO 3                        |
| 336-4029               | Printing Services  | SC                          |
| 262-8765               | Purchasing   | CO 1                        |
| <b>R</b>               |  |                             |
| 262-8217               | Response To Intervention(RTI)/Academic Intervention Services       | CO 3                        |
| 336-4153               | RISE Center  | SC                          |
| <b>454-1380*</b>       | <b><i>Rochester Association of Paraprofessionals (RAP)</i></b>     | <i>30 N. Union St.</i>      |
| 262-8783               | Rochester Children's Scholarship Fund, Inc.                        | CO LL                       |
| <b>324-3100</b>        | <b><i>Rochester Early Childhood Education Center</i></b>           | <i>107 N. Clinton Ave</i>   |
| <b>546-2681*</b>       | <b><i>Rochester Teachers Association (RTA)</i></b>                 | <i>30 N. Union St.</i>      |
| 262-8080               | Rochester Teachers Center  | 30 Hart St.                 |
| 512-3820               | RSMP (Rochester School Modernization Program)                      | 1776 N. Clinton Ave         |
| <b>546-2768*</b>       | <b><i>RTA Hotline</i></b>  |                             |
| <b>S</b>               |  |                             |

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|----------------------|---|----------------------|
| 262-8600             | <b>Safety and Security:</b>   | CO 1                 |
| 262-8616             | C.O. Parking  | CO 1                 |
| 262-8606             | Fingerprinting  | CO 1                 |
| 262-8606             | I.D. Badges   | CO 1                 |
| 233-5974             | Road Patrol   | SC                   |
| 262-8363             | School Calendars  | CO 3                 |
| 262-8100             | School District Information   | CO 3                 |
| 336-4100             | School Food Services  | SC                   |
| 262-8215             | School Innovation   | CO 2                 |
| 262-8130             | School Operations   | CO 2                 |
| 262-8470             | School Social Work Services   | CO 1                 |
| <b>428-6940*</b>     | <b><i>School Tax Information (City of Rochester)</i></b>                    | <i>30 Church St.</i> |
| 262-8364             | Science   | CO 3                 |
| 324-9962             | Secondary Student Records   | 30 Hart              |
| 262-8220             | Section 504 (Disabilities) Compliance Officer                               | CO 3                 |
|                      | <b>Service Center:</b>  | 835 Hudson Ave.      |
| 336-4185             | Bus Garage  |                      |
| 336-4113             | Central Kitchen   |                      |
| 336-4010             | Design Group  |                      |
| 336-4143 or 336-4148 | Distribution Center   |                      |
| 336-4095             | Educational Facilities  |                      |
| 336-4131             | Grounds   |                      |
| 336-4135             | Guard Gate  |                      |
| 336-4123             | Maintenance Inspector   |                      |
| 336-4029             | Printing Services   |                      |
| 336-4153             | RISE Center   |                      |
| 336-4100             | School Food Services  |                      |
| 336-4098             | Supervisor of Plant Maintenance   |                      |
| 336-4000 or 336-4180 | Transportation  |                      |
| 262-8462             | Social Studies  | CO 3                 |
| 262-8220             | <b>Special Education and Related Services</b>                               | CO 3                 |
|                      | Assessment and Related Services   |                      |
|                      | Bilingual Team  |                      |
|                      | Psychologists   |                      |
|                      | Speech Therapists   |                      |
|                      | Teachers of the Deaf  |                      |
| 328-5272             | Committee on Preschool Special Education (CPSE)                             | 820 Chili Ave.       |
| 262-8220             | Committees on Special Education (CSE)                                       | CO 3                 |
| 262-8220             | External Special Education  | CO 3                 |
| 262-8211             | Special Education Placement   | CO 1                 |
| 324-9964             | Special Education Student Records   | 30 Hart St.          |
| 262-8241             | Student Equity and Placement  | CO 1                 |
| 262-8667             | <b>Student Health Center</b>  | CO 1                 |
| 262-8495             | <b>Student Health Services:</b>   | CO 1                 |
|                      | Asthma Programs   |                      |
|                      | Dental Services (including SMILE Mobile)                                    |                      |
|                      | Health-e-Access (Telemedicine)  |                      |
|                      | Insurance Assistance for Students (Facilitated Enrollment)                  |                      |
|                      | School-Based Health Clinics (SBHC)  |                      |
|                      | School Nursing Services (SNS)   |                      |
|                      | Screening Follow -Up (Hearing, Scoliosis, Vision and Physical Examinations) |                      |
|                      | Student Accident Insurance  |                      |
|                      | <b>Student Records:</b>   |                      |

|                        |  |                                       |
|------------------------|--|---------------------------------------|
| 324-9964               | Child Protective                                       |                                       |
| 324-9963               | Elementary Records                                     |                                       |
| 262-8523               | Graduation Verification                                |                                       |
| 262-8523               | Immunization Records                                   | 30 Hart St.                           |
| 324-9962               | Secondary Records                                      |                                       |
| 324-9964               | Special Education                                      |                                       |
| 262-8523               | Transcripts  |                                       |
| 262-8470               | Work Permits   |                                       |
| 262-8543               | Student Suspensions Long-Term (Disciplinary Hearings)  | 30 Hart St.                           |
| 262-8378               | Superintendent's Office                                | CO 2                                  |
| 262-8100               | Switchboard Operator                                   | CO 3                                  |
| <b>T</b>               |  |                                       |
| 262-8655               | Teacher Tuition Reimbursement                          | CO 1                                  |
| 262-8770               | <b>Teaching and Learning Division:</b>                 |                                       |
| 262-8217               | Academic Intervention Services (A.I.S.)                |                                       |
| 262-8287               | African American Studies                               |                                       |
| 262-8234               | Bilingual Education                                    |                                       |
| 262-8327               | Career and Technical Education                         |                                       |
| 262-8119               | English Language Arts and Literacy                     |                                       |
| 262-8234               | English Language Learners                              |                                       |
| 262-8234               | Foreign Languages                                      |                                       |
| 262-8205               | Health, Physical Education and Athletics               | CO 3                                  |
| 262-8733               | Libraries and Media Services                           |                                       |
| 262-8741               | Mathematics  |                                       |
| 324-9940               | Professional Learning                                  |                                       |
| 262-8217               | Response to Intervention (R.T.I.)                      |                                       |
| 262-8511               | School Wide Positive Behavioral Support                |                                       |
| 262-8364               | Science  |                                       |
| 262-8169               | Social Studies   |                                       |
| 262-8487               | Specialized Services                                   |                                       |
| 262-8151               | Telephone Repair Help Desk (IM&T)                      | CO LL                                 |
| 262-8755               | Television Studio                                      | CO 3                                  |
| 262-8483               | Title I Division of Program Development and Management | CO 2                                  |
| 262-8523               | Transcripts (Student)                                  | 30 Hart St.                           |
| 336-4000 or 336-4180   | Transportation   | SC                                    |
| 262-8679               | Tutoring and NCLB                                      | CO 2                                  |
| <b>U</b>               |  |                                       |
| 262-8140               | Universal Prekindergarten                              | CO 3                                  |
| <b>249-7045*</b>       | <b>Urban Suburban</b>                                  | <i>41 O'Connor Rd. (Inside BOCES)</i> |
| <b>V</b>               |  |                                       |
| 262-8109               | Virtual Academy of Rochester                           | CO LL                                 |
| 324-2668               | Vision Department                                      | 30 Hart St.                           |
| 262-8133               | Volunteers   | CO 1                                  |
| <b>W</b>               |  |                                       |
| 262-8757               | Website  |                                       |
| <b>1-866-284-7040*</b> | <b>Whistleblower Hotline</b>                           |                                       |
| 262-8206               | Workers' Compensation                                  | CO 1                                  |
| 262-8523 Opt 2         | Work Permits   | 30 Hart St.                           |
| <b>Y</b>               |  |                                       |
| <b>232-4090*</b>       | <b>Youth Advocacy Program of the Legal Aid Society</b> | <i>1 W. Main St. Suite 800</i>        |
| 262-8939               | Youth and Justice Program                              | 30 Hart St.                           |
| 262-8677               | Youth Development and Family Services (YDFS)           | CO 1                                  |
|                        | Note : * not RCSD offices                              |                                       |